

Ball High School Career Technology Education

Interior Design / Construction Technology/ Advanced Construction

Rm. 1123 J. Arreola / Instruction

Dear Parent / Guardian

First of all, I would like to thank you for allowing you son / daughter to participate in our Construction System Course. We are pleased that you have allowed he or she to do so.

I would like to tell you about our courses:

It is from the Contren Learning Systems / Core Curriculum and is an introduction into craft skills. In this guide your child will learn the following types of curriculum:

- Basic Safety
- Introduction into Construction Math
- Introduction to hand tools
- Introduction to power tools
- Introduction to blueprints
- Basic communication skills
- Basic employability skills
- Materials management
- Drywall/Tiling
- Cabinet making
- NCCER Core Certification
- OSHA 10-Hour Certification

- These courses would prepare the student' with real world skills for the workplace.

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- As well as giving the student's the ability to recognized unsafe conditions in the workplace and at home and how to take appropriate steps to correct them.

It is very important that your child comes to class, participates, and learns the curriculum so that he/she will be successful.

This is a performance- based course the grading and assignments must reflect the TEKS- Texas Essential Knowledge & Skills.

In many performance based courses assessments are made from classroom participation, discussions, oral / written responses and teacher observations.

The second thing that I would like to address is student absences and tardy's, it is very important that your child gets to class on time and is ready to work. Class time is only 45 minutes long.

Dress Code

Students must wear closed toe shoes in classroom and shop area.

Cell Phones

1st Offence – Warning, phone will be taken to office and returned at the end of day.

2nd Offence - \$ 15.00 fine

If unable to pay fine, student will spend one hour after school detention and receive their phone back at the end of the next day.

Safety

Safety

As a parent myself I understand the importance of feeling that my child will be safe at school.

You have entrusted your child in my care for the time he / she is in my class, the shop, and during the day. The # 1 rule in my class is **respect** for yourself, teachers, authority, adults, fellow students, school, shop and shop equipment.

My biggest concern is the safety of your child while he / she is in my class. We have many commercial and industrial machines. Your child will be trained and must pass an operator test on each machine he /she will be using. Once they know how to use these various types of machines efficiently and safely they will be allowed to use the shop tools. The students will have to pass a shop safety test as well.

I cannot emphasize the importance of safety in this type of atmosphere; an accident can happen in the blink of an eye if proper safety precautions and procedures are not followed. I would like you and your child to be aware that any type of unsafe act, horse playing, or vandalism will not be tolerated, in the classroom or shop and will be dealt with appropriately. This could lead to the dismissal of your child from the class or course. The types of machines and tools used are very expensive and vandalizing these machines and tools would be costly, as well as time consuming to replace / repair and would lead to downtime in the shop.

It is an issue of **Safety** for your child and his or her classmates; I do understand! I have gone over this with your child and his or her classmates from the start of the school year to the present and will continue to do so in the future. Please talk to your child about the importance of this issue. I will do everything possible to keep your child safe while he/she is in my class, but the ultimate responsibility is your child's and his/her classmates to be hope you **SAFE**, to be respectful to do their class assignments and act appropriately.

I ask that you sign this letter at the bottom so I know you have read it, this will be a **MAJOR Grade** for your child's **Safety test!**

J. Arreola / Construction Systems Instructor Rm. 1123

If you have any questions:

E-mail me @ Jose_arreola@gisd.org

Parent - _____ . Parent Email- _____ .

Student - _____ . Student Email- _____ .

Parent Emergency Contact # - _____ .