



# DO'S AND DON'TS OF ONLINE LEARNING

HERE ARE SOME QUICK TIPS FOR TEACHERS FOR  
ONLINE LEARNING & PLANNING!

**DO**

**Do give specific links for students to visit as part of their research. For example, 'Visit the website [www.whitehouse.gov](http://www.whitehouse.gov) and write a summary about what you have learned about the White House.'**

**Don't have kids research topics on their own. For example, 'Research the White House and write a summary of what you have learned.'**

**DON'T**

**DO**

**Organize your lessons! Publish your lessons by creating a module for the Unit or by the week so students do not get confused or overwhelmed.**

**Don't publish assignments or modules that you are not ready for students to access so that they can continue to focus on what assignments are due.**

**DON'T**

**DO**

**Be clear on your expectations. For example, "Discussion Board responses should be at least two paragraphs long, should contain correct grammar, and should answer the question \_\_\_."**

**Do not have vague instructions. For example, "Complete the discussion." If you write something this vague, students will answer in one sentence.**

**DON'T**

**DO**

**Post lesson instructions and explanations such as video tutorials, lesson examples, steps to complete, Power Point presentations and link to lesson resources, etc. to help the students.**

**Do not assign busy work or excessive questions. Ask yourself, is 50 questions really necessary or will 20 do? Sometimes less is more.**

**DON'T**

**DO**

**Post assignments on Monday to allow students to be able to work on it during the week as their schedule permits. Remember, students have until Sunday evening to turn it in.**

**Do not assign work on Wednesday or Thursday and expect it to be turned in by Sunday. Also, don't make changes to your assignment mid-week without giving students extra time to complete the assignment.**

**DON'T**